



NOTICE IS HEREBY GIVEN THAT

The 2023/2024 Annual General Meeting (AGM) of members of the Botswana Public Officer's Medical Aid Scheme (BPOMAS) will be held in Gaborone at Fairgrounds, Boipuso Hall and Francistown at Cresta Thapama Hotel on **19th December 2025 at 09:00HRS**

AGENDA

1. NOTICE AND CONSTITUTION OF THE MEETING
2. CONSTITUTION OF THE MANAGEMENT COMMITTEE (MANCO)
3. ADOPTION OF AGENDA
4. APOLOGIES FOR NON - ATTENDANCE
5. CONFIRMATION OF THE MINUTES OF THE ANNUAL GENERAL MEETING (AGM) HELD ON 22 SEPTEMBER 2023
6. MATTERS ARISING FROM THE MINUTES
7. RECEIPT AND ADOPTION OF THE MANAGEMENT COMMITTEE (MANCO) REPORT FOR THE YEAR ENDED 31 MARCH 2024
8. RECEIPT AND ADOPTION OF THE AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024
9. RECEIPT AND ADOPTION OF APPROVED RULE CHANGES
10. APPOINTMENT/RE-APPOINTMENT OF EXTERNAL AUDITORS
11. ANY OTHER BUSINESS FOR WHICH DUE NOTICE HAS BEEN GIVEN

*Note: Notices of motions to be placed before the meeting must reach BPOMAS at **agm@bpomas.co.bw** or the BPOMAS Registered Office, Plot Floor 3, Plot 70667 Fairscape Precinct, Fairgrounds, Gaborone or HRMB Office, The Fields, Lot 54349, Block A, Gaborone no later than seven (7) days prior to the date of the meeting.

In terms of the Rules, a member may appoint a proxy to attend the Annual General Meeting and vote in their stead. A proxy form is attached and must be received by the Scheme, less than twenty-four (24) hours, prior to the meeting. Completed proxy forms can be emailed to **agm@bpomas.co.bw**

QUESTION AND ANSWER SESSION

There shall be a question and answer session after the meeting

BY ORDER OF THE MANAGEMENT COMMITTEE