## KNOW YOUR CUSTOMER FORM INDIVIDUAL FORM

BOTSWANA PUBLIC OFFICERS' MEDICAL AID SCHEME Administered by Associated Fund Administrators Botswana (Pty) Ltd. Gaborone: AFA House •Plot 61918 • P O Box 1212 • Gaborone • Botswana • Telephone: (+267) 365 0555 (Call center) / 365 0500 (Reception) • Fax: (+267) 395 1165 Francistown Branch: Plot 32397, Office 26, Sunshine Plaza • P. O. Box 323 • Francistown • Botswana • Telephone: (+267) 241 2390/241 2290 • Fax: (+267) 241 2340 Www.bpoma s.co.bw



Botswana has implemented a law known as the Financial Intelligence (Amendment) Act 2019 and its Regulations, to combat money laundering (and other financial crimes), which is the abuse of financial systems to hide and/or disguise the proceeds of crime. In terms of this Act and its Regulations, BPOMAS is required before establishing a business relationship or carrying out a transaction, to obtain and verify, at a minimum, a prospective customer's identity, address and source of funds.Please play your part as a member to assist us in complying with these customer due diligence obligations by completing this form and submitting the attachments listed below.

\*Please complete in block letters, tick app ropriate blocks unless otherwise indicated

About yourself (principal member)
Marital Status: Married Single Divorced Widowed
Title Initials Surname
First name(s) Sex M F Date of birth d d m m y y y y
Membership No: Source of income State nature of business if funds are received from source other than salary
ID or passport number Country of Issue
Cell Tel (H) Tel (W) Fax Fax
Email
Postal Address Village/Town Physical Address
Duration of stay for *non lifess than 2 years state previous country of residence
Your Employment & Banking details
Name of Employer
Ocupation
Bank name Branch Name
Account number Type of account Cheque Savings
Account holder
<b>Employer Waranty</b> We warrant that the individual detailed in the first section of this application form is an employee of our organisation.
Name

Name			
Designation			
Email		STAMP	
Telephone			
Postal Address			

Authorised Signatory:\_

## **FIA REQUIREMENTS**

In compliance with the FIA regulations, the following documents should be provided

Certified copy of Valid Identification Document (Omang for Citizens & Passport for Foreign Nationals)

Proof of Residential Address (Utility Bill, Lease Agrrement, Title Deed, Letter from Kgosi, Affidavit)

Proof of Source of Income and occupation (Payslip, letter of employer, bank statement)

## DECLARATION

I hereby declare that all the information given above is true, correct and binding on my conscience and undertake to inform the Scheme of any changes therein, immediately. In the event any of the above information is found to be false and misleading, I am aware and understand that I may be held liable.



Signature: