

Privacy Notice for Job Applicants

BPOMAS maintains a legitimate interest to process information of the applicant for purposes of recruitment of the abovementioned position. The personal information collected may include your name, contact details, qualifications, employment history, references, identity verification information, and any other information you choose to provide in your application.

Your personal information will be used to:

- Assess your suitability for the advertised position;
- Verify qualifications, references, and employment history where applicable;
- Communicate with you regarding your application; and
- Comply with legal and regulatory obligations.

Access to your personal information will be restricted to authorised personnel and, where necessary, recruitment service providers involved in the hiring process. Your information will not be used for any purpose unrelated to recruitment without your consent or unless required by law.

Your personal information may be retained for a reasonable period in accordance with our records retention requirements and applicable data protection laws, after which it will be securely deleted or anonymised.

You have the right to request access to, correction of, or deletion of your personal information, subject to applicable legal and regulatory requirements.

By submitting your application, you acknowledge that BPOMAS will collect and process your personal information for the purpose of managing and administering the recruitment and selection process as stated above.

For more information, please call **+267 316 8900** or email **dataprotection@bpomas.co.bw**